

**East Coast Convention of Narcotics Anonymous  
Advisory Board Minutes  
June 8, 2015**

The meeting was opened at 7:05 p.m. by Jeff P. The meeting was held via Conference Pro and was properly noticed. Minutes were recorded by Deanne.

Roll Call/Resignations/Vacancies:

Position	Name	Term End Date		Liaison to:	
President	Jeff P.	07/2016	P	Site Liaison	
Vice-President	Victor H.	10/2015	A	Site Liaison	
Secretary	Deanne F.	10/2015	P	Auction	
CFO	Will S.	08/2015	P	Treasurer	
CFO Alt	OPEN				
Webmaster	Kim A.	11/2016	L	Webmaster	
Director	Enid O.	08/2016	P	Program	
Director	Jimmy G.	07/2016	P	Merchandise	
Director	Merle S.	02/2016	A	Entertainment	
Director	Mitch G	12/2016	P		
Director	Colleen C	03/2017	P		
Director	Kevin D	06/2017	P		
Director	Dutch H	06/2017	P		
19-Host Chair	Karen W.	2015	L		
19 Host V-Chair	Dave A.	08/2015	P		

Others present:

A = Absent; V= Vacant; P=Present; R=Resigned; L= Late

Quorum met

**Minutes:** Motion to accept May 28 minutes - passed:

**Reports**

**AB President Report- Jeff P.:**

Everything appears on track for a very successful convention. After our last board meeting and after Karen talked to GCU, we were told that they needed firm numbers for our guarantees instead of the range that was approved by the board. So, we decided to go with the upper end of those numbers and guaranteed the following: 175 Fri-Sun rooms, 188 Friday dinners, 179 Saturday breakfasts, 235 Saturday lunches, 250 Saturday dinners and 179 Sunday breakfasts. Based on the current numbers which Will is to report on and the volume of calls received by Karen asking if there will be rooms available, it appears we won't have enough rooms for people who will ultimately want them.

I've placed on tonight's agenda the option of adding some to this room block. The college is willing to work with us in this regard. But, the meal numbers can't be increased, so that could leave us in a situation whereby we're going to have sold more of certain meals than might be available. This might become the case with the Saturday and Sunday breakfasts as well as the Friday night dinners. I don't expect that to

cause any problems with the breakfasts, since historically, not everyone staying on campus wakes up to eat breakfast. The Friday dinners could become problematic though. But, we'll discuss this in new business.

An issue came up with the vendor approved by the board for the mugs and the host committee had to go elsewhere. This resulted in an increased cost for them, therefore we will need to vote on whether to increase the price (\$8) that we approved for them last month.

I'll be asking board members who will be attending this years' convention to help out with the collection of pre-registrations for ECCNA 20 as well as those staying on Thursday night to help with counting merchandise. Consider yourselves warned!!

**CFO Report- Will S.:**

AB Account - \$27,355.77  
Paypal - \$131.67  
Host Account - \$1,000.00  
To be deposited in host account - \$1,185.00  
Total - \$29,672.44

Full Registrations - 164 out of the 175 block  
Remaining \$50 deposits - 1

The above registrations includes two people who have requested refunds, awaiting AB decision on how we'll handle those.

The following meals are shown assuming we get 175 full pay registrants. The second number is the guarantee (meals paid for today, and there have been some, are not included below):

Friday Dinner - 178/188  
Saturday Breakfast - 176/179  
Saturday Lunch - 182/235  
Saturday Dinner - 187/250  
Sunday Breakfast - 176/179

**ECCNA 19--Host Chair -Karen W. :** Verbal report given by Dave

**ECCNA 19 Vice-Chair report- Dave A.:**

**Website - Kim A.:** Nothing new to report other than awaiting outcome on website items in new business.

**Mailing List- Merle S.:** Nothing to report.

**Liaison Reports:** None submitted

**Nominations / Elections**

None

**Open Forum:**

None

**OLD BUSINESS:**

Merchandise Pricing – Pre-Convention Merchandise: Approved keeping same pricing; \$25 for Hoodies and \$15 for generic t-shirts.

**NEW BUSINESS:**

Refunds – Approved (one opposed) giving full refunds to the two (Chris M and Mary C) who had already requested refunds of full registrations. Any other requests will be handled on case-by-case basis at the board meeting in July. Approved giving merchandise credit as requested by Jeff H for the \$100 deposits he paid at ECCNA 18 in lieu of a refund.

Room guarantees – Approved increasing room block from 175 beds to 195 beds.

Current webstore items – Approved removing links for payment of full pay triples, payoff of ECC 18 deposits, Friday dinner, Saturday breakfasts, and Sunday breakfasts.

Shutting down webstore – Approved shutting down remaining payments on Wednesday night.

Mug Prices – Approved increase in mug price from \$8 to \$10.

**Meeting adjourned at 8:30pm**

Next meeting is July 6 at 7pm.